

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

January 23, 2018, 6pm

Board Present: Steve Breckheimer, Dorothee Kellinghusen, Stefanie Kompathoum, Andrea Larsen, Laura Miklowitz (Board Facilitator), Laura Smith Williams, Michelle Tennant, Kevin Todd, and Carolyn Widener.

Staff Present: Damian Tody, GM **Others Present:** Liz Malloy, Admin. Assistant

Moment of Silence

Announcements

- Steve Breckheimer encouraged review of the current *Cooperative Grocer* magazine.
- Laura Miklowitz spoke about board collaboration and the upcoming year's challenges and opportunities.
- A draft agenda for the February 3, 2018, Annual Business Meeting was circulated, as well as a revised agenda for the board meeting.

Owner Comments - None

Study and Engagement – Laura Smith Williams, Michelle Tennant and Laura Miklowitz made a presentation on Owner Participation, Brand/Marketing and Various Media Types. Michelle Tennant will email a recap of the presentation to the board.

Consent Agenda

By consensus, the Board accepted the November 2017 board meeting minutes as edited and the January financial reports.

GM Report

- Possible refinancing of the building loan continues to be studied.
- Soliciting proposals for solar energy installation. Also working on upgrading technology for coolers.
- Grant monies are being pursued to equip a demonstration kitchen in the Community Room classroom.
- Damian Tody confirmed that the patronage rebate amount will be \$8,168 and that 20% percent of profits will be distributed to owners as rebates and 80% will be retained.

Policy Governance Review

- BGM1 Global Governance/GM Linkage: **In compliance**. No revisions needed.

Governance

- Owner Engagement Committee reports that the Organic Press deadline is March 7th. Dorothee Kellinghusen will write the Board Column. Kevin Todd led a review of the Annual Business Meeting Agenda and “To Do” List. Final preparations are being made for the updated Board Bulletin Board.
- Board Operations Committee reviewed sharing and rotating of board tasks, including board meeting agenda preparation. The committee will undertake a review of the Bylaws as well as Board Policies for needed updates or revisions.
- Board Development Committee is beginning work on board candidate recruitment, which will be a year-round effort. Laura SW reviewed a list of proposed topics for Study and Engagement in 2018. She will email the list to the board for feedback.
- Planning is underway for the Annual Board Retreat on April 14, 2018.
- Initial discussion begun on attendees for CCMA. Signup underway for Cooperative Café.
- eNotebook updates are almost complete.

Recap

- Upcoming meetings schedule and Annual Business Meeting poster to be emailed to board by Laura M.
- Organic Press deadline is March 7th.
- Board Branding requires further discussion.
- Board members interested in attending CCMA should let Laura SW know.
- Board Buddies should meet.

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Meeting Evaluation – All items on the Board Meeting Monitoring Form were rated “satisfactory”.

Executive Session –7:50pm to 8:20pm to hold a safe conversation about the HCC Business Plan and priorities for 2018

The meeting adjourned at 8:20pm.

Respectfully submitted by L. Malloy, January 30, 2018. Edited by L. Miklowitz, January 30, 2018 and M. Tennant, February 16, 2018. Board approved February 27, 2018.