

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

April 24, 2018, 6:04pm

Board Present: Steve Breckheimer, Dorothee Kellinghusen, Andrea Larsen, Laura Miklowitz, Laura Smith Williams, Michelle Tennant, Kevin Todd, and Carolyn Widener **Board Absent:** Stefanie Kompathoum

Staff Present: Damian Tody, GM; Launa Tierney, Frontend Mgr. **Others Present:** Liz Malloy, AA.

Moment of Silence

Announcements

- Dorothy Kellinghusen announced a relocation to Germany in June. Her last board meeting is in May.
- Steve Breckheimer shared a thank you note from the Hendersonville League of Women voters following their recent rental of the Community Room.
- Michelle Tennant represented the Co-op at the 20th International Children's Day Festival and reports that it is a good community interaction opportunity for the Board.

Approval of Agenda – the Board was **in consensus** to approve the agenda with several amendments to Board Operations and Board Development committee report items.

Owner Comments – None

Co-op Café Takeaways – attendees shared key insights/ideas including: the value of good customer service, board diversity and inclusivity; regular new owner orientation and promotion of affordable meal items; Co-op ties to local business and to the community and “tooting our horn” more; ENDS language and other documents need to be user friendly. Michelle will develop a workshop/meeting ideas checklist for followup.

Study & Engagement – Michelle led a brainstorming session, “Telling Stories with Intention”, that resulted in a draft narrative for the video project. The collected ideas will be passed to director David Weintraub.

Consent Agenda

By consensus, the Board accepted the March 2018 board meeting minutes, as edited, and the April financial reports.

GM Report

- Damian Tody announced that HCC won a productivity award at the NCG conference and a Hendersonville Chamber of Commerce 2018 Growth Award (reception April 30th).
- The Co-op Building Committee is doing followup on the solar panel project bids. The Board was **in consensus** to accept a resolution approving the refinance package and authorizing Damian to sign agreements with 1st Bank. In addition, the Board was **in consensus** to accept a resolution authorizing Damian Tody and Arrion Kitchen to sign checks on HCC accounts.
- Laura Smith Williams requested a final loan term sheet from Damian.

Policy Governance Review

- BP1 Global Governance: **In compliance**. No revisions needed.
- BP2 Governing Style: **In compliance**. No revisions needed.

Governance

- Owner Engagement Committee – The next Organic Press deadline is June 7th. Consideration of board logo changes is postponed for now. Planning for Harvest Dinner and Annual Meeting to begin; board elections may not be tied to an event this year. Hootenanny to be covered in the May issue of *Bold Life*.
- Board Operations Committee – Several policies are still in review and editing. The Board was **in consensus** to use the language Board “Directors” instead of Board “Members”, and to continue use of co-op “owners”, not co-op “members”. The committee will review language changes needed in policies and other board documents.

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Governance (continued)

- Board Development Committee – CBL 101 takeaways are the Co-op’s finances look impressive and we are lucky to have Damian. Also co-op “language” needs to be understandable and the role of the GM and Board made clear. Robust board recruitment is underway with a push in May and June for qualified candidates. The Hendersonville Chamber of Commerce offers a training opportunity with Adam Wesley Means of ACTIVATE which includes free coaching and templates. Laura SW and Michelle will work on crafting sample messaging blurbs and submit to Gretchen.

The meeting adjourned at 8:08pm.

Respectfully submitted by L. Malloy, 05.06.18. Edited by S. Breckheimer, 05.07.18. Board approved May 22, 2018.