

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

September 25, 2018, 6:00pm

Board Present: Steve Breckheimer, Andrea Larsen, Laura Miklowitz, Susan O'Brien, Laura Smith Williams, Kevin Todd, and Carolyn Widener **Board Absent:** Stefanie Kompathoum, Michelle Tennant
Staff Absent: Damian Tody, GM; Arrion Kitchen **Others Present:** Liz Malloy, AA

Announcements

- Free screening of "Flight of the Butterflies", Thursday, September 27, 6:00 PM doors open / 6:30 PM program begins. *Presented by: Blue Ridge Community College, Conserving Carolina, Hendersonville Bee City USA, Asheville Bee City USA, Mountain True*
- Cooperative Grocer, July-August, 2018 and September-October, 2018 is recommended reading.
- Stephanie Kompathoum will serve the remainder of her term (ending this year) on a limited basis, due to family obligations. Steve Breckheimer will serve as the Board Operations chair and Laura Smith Williams will help with Treasurer's duties and Evaluation/Compensation.

Approval of Agenda – the Board was **in consensus** to approve the meeting agenda with revisions.

Owner Comments – None

Study & Engagement – Laura SW reviewed and led a discussion on the "Choosing Your Words" article from the CDS Library. Steve led a discussion regarding the NCG Participation Report. Further discussion of the participation report is likely at the October board meeting to get Damian Tody's perspective.

Consent Agenda

By consensus, the Board accepted the August 2018 board meeting minutes as edited, and the Board Development Committee six-month summary report.

GM Report

- **By consensus**, the Board deferred discussion of the Operations Report and September financials to the October board meeting, when Damian Tody will be attending.

Policy Governance Review

- BP7 Board Committee Principles: **In compliance**. No revisions.

Governance

- Owner Engagement Committee – Laura Miklowitz reviewed the assignment list for the 35th Anniversary Celebration. It's unsure when the video will be screened.
- Board Development Committee – Four candidates will appear on the 2018 Board Election Ballot for three, 3-year term slots. Voting begins October 1st and ends November 15th at midnight. Kiosk voting in the store may happen. Carolyn will follow up with Damian on the voting process. New board orientation is November 19th, 6-8pm, with Steve and Laura SW participating. Candidate follow-up surveys are being conducted: twenty owners were interested, nine seriously. Board Development Committee meetings will be held October 2nd and November 6th.
- Board Operations Committee –
 - The Board was **in consensus** to accept the 2018-2019 Board Budget via an email approval earlier in the month. The Board was also **in consensus** to renew the CBLD Enrollment/Contract for 2019. **By consensus**, the Board approved revisions to GL2 Customer Care and BP5 Officers' Roles.

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- Leadership Roles 2018-2019: Preliminary commitments were explored with the following board directors expressing interest in leadership roles:
 - Carolyn Widener – President
 - Susan O’Brien – Vice President
 - Treasurer – Laura Smith Williams
 - Secretary -- Andrea Larsen
 - Owner Engagement Committee– Laura Miklowitz, Chair
 - Board Operations Committee – Carolyn Widener, Chair
 - Board Development Committee – Michelle Tennant, Chair
- Laura SW is willing to complete the one year remaining of Jesse Shepard’s vacated, 3-year term. (Steve is currently serving the second year of the term.) If appointed to finish the term, Laura SW is willing to serve as Treasurer.
- Policy Governance Schedule 2019 – following discussion, the Board decided to keep the same structure with tweaks as needed to the schedule. Damian will need to review the schedule to ensure it aligns with available data, etc. The Board will possibly move board policy governance reviews to the months when General Manager Limitations policy monitoring is not scheduled. Additionally, Susan O’Brien noted that the Treasurer’s Report (section C, BP5) should be added to the Board Calendar in October 2019.
- GL 3 Relations will be discussed, not monitored, at the November board meeting.
- The HCC 2018-2019 budget and business plan, revisitation of the ENDS policy and a new Multi-year plan will be on the October board meeting agenda. There will also be an Executive Session to begin the GM Evaluation/Compensation process.

Gratitudes were expressed.

The meeting adjourned at 8:10pm.

Respectfully submitted by L. Malloy, 09.27.18 . Edited by S. Breckheimer, 09.28.18; L. Miklowitz, 09.28.18, S. O’Brien, 10.1.18. Board approved October 30, 2018.