

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

September 22, 2020, 6:01pm

Board Present: M.C. Gaylord, Andrea Larsen, Michelle Miller, Angela Prodrick, Trey Singleton, Melany Thum-McAleer, Launa Tierney, Carolyn Widener **Board Absent:** George Wheeler

Staff Present: Damian Tody, GM **Others Present:** Liz Malloy, Board AA, via Zoom

Approval of Agenda – The Board was **in consensus** to approve the Meeting Agenda with one edit: deferral of discussion of the Treasurer’s GM Credit Card Report to October.

Consent Agenda – The Board was **in consensus** to approve the August 2020 Board Meeting Minutes.

Owner Comments – None

GM Report

- GM Damian Tody reviewed the Operations Report/Monthly Financials.
- Damian reviewed the proposed FY 2021 HCC Budget.
- The café collaboration with Okalahawa Brewery is still in planning stages.
- Operations Insurance costs may go up in 2021. The new owner drive will be held for the month of October.
- President Angela Prodrick noted the recent 2019 NCG Participation Report’s high performance ratings for HCC. The report will be discussed at the October meeting.

Policy Governance

- BP7: Board Committee Principles: **In compliance**. No revisions needed.
- BP5: Officers’ Roles: **In compliance**. No revisions needed.
- E1: ENDS: **In compliance on 1 of 1**. No revisions needed.

Governance

- Treasurer’s Report/GM Credit Card Review –The Board was **in consensus** to defer to the October board meeting.
- HCC Board Budget – Treasurer Carolyn Widener reviewed the proposed FY 2021 budget. After meeting with HCC Finance Manager Barbara Hein to go over adjustments, Carolyn will bring a final budget to the Board for review and approval at the October board meeting.
- Board Recruitment, Elections, and Proposed Slate – The Board was **in consensus** to accept the Board Operations Committee’s recommended slate of board candidates: Andrea Larsen for one of the three board slots with 2021-2024 terms. The two open slots will be addressed in 2021. Election voting will begin no later than September 29th and will end October 29th.
- Annual Harvest Celebration – Owner Engagement Chair M.C. Gaylord reviewed plans and logistics for this year’s “COVID Edition”. Owner Appreciation Raffle Baskets will be prepared, there will be a Trivia Quiz on Facebook running weekly from October 4 to November 28th and musicians will be in the store on Saturdays from 11am – 1pm. M.C. will handle the Trivia Quiz, Trey Singletary will schedule the musicians and Angela will work on signage with Outreach Coordinator Gretchen Schott.
- Committee Reports
 - *Owner Engagement* – No report
 - *Board Development*- No report
 - *Board Operations* – GM Evaluation Process is underway.

Review of Decisions

- Treasurer’s Report on GM Credit Card Review- deferred to the October board meeting.
- Proposed board candidate slate approved.
- Carolyn Widener to review board budget adjustments with Barbara Hein and present final version for approval at the October board meeting.
- Harvest Celebration: M.C. will handle trivia quiz, Trey will schedule music and Angela will coordinate signage.
- GM Evaluation is underway.

The meeting adjourned at 7:26pm.

Respectfully submitted by E. Malloy, 09.23.20. Edits by A. Larsen, 09.23.20. Board approved 10.27.20.