

# Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

September 24, 2019, 6:04pm

**Board Present:** M.C. Gaylord, Andrea Larsen, Michelle Miller, Laura Smith Williams, Carolyn Widener

**Board Absent:** Laura Miklowitz, Susan O'Brien, Michelle Tennant, Melany Thum-McAleer

**Staff Present:** Barbara Hein **Staff Absent:** Damian Tody

**Others Present:** Liz Malloy, AA; Chris Berg, Trey Singleton, HCC owners.

## Announcements

- Welcome extended to owners attending.
- Laura Smith Williams recently visited Three Rivers Market in Knoxville.
- Longtime owner Wes Burlingame is recently deceased. Wes made substantial contributions to the Co-op including the design and installation of our landscaping. Past board president Steve Breckheimer is writing a tribute to Wes for publication in *Organic Press*.

**Approval of Agenda** – The Board was **in consensus** to approve the Meeting Agenda.

**Consent Agenda** – The Board was **in consensus** to approve the August Board Meeting Minutes.

**Owner Comments** – Chris Berg urged that people remember Wes Burlingame by planting trees in his honor.

**Study & Engagement** – HCC Finance Manager Barbara Hein reviewed the 2019-2020 HCC Budget.

**GM Report** – The Board should review the GM Report documents and email Damian Tody with your questions. Damian will present the HCC Business Plan in October.

## Policy Governance

- BP5: Officers' Roles: **In compliance**. No revisions needed.
- BP7: Board Committee Principles: **In compliance**. No revisions needed.

## Governance

- GL5: Financial Condition & Activities Revision - The Board was **in consensus** to accept the revisions.
- Slate of Board Candidates Approval- The Board was **in consensus** to accept the Board Operations Committee's recommended slate of candidates for three board slots with 2020-2023 terms: Chris Berg, Christie Cairnes, Angela Prodrick, Trey Singleton, Launa Tierney and George Wheeler.
- CBLD Contract – The Board was **in consensus** to approve the CBLD contract for 2020.
- Committee Reports-  
Board Operations – Laura Smith Williams gave an update of the approved 2020 Board Budget and stated 2019 YTD actuals will be provided at a future board meeting. Laura also reported that the GM Evaluation and Compensation process is currently underway. An Ad Hoc Compensation and Evaluation Committee has been formed and is comprised of Carolyn Widener, Andrea Larsen, Laura SW and Michelle Miller. The committee will meet to review the submitted RFP on Monday, October 7<sup>th</sup>, at 5:15pm.

Board Development – Carolyn shared Damian's update that this year's election logistics will remain largely the same: Election information and online voting is available on the HCC website and information will be published in *Organic Press* but will not include a paper ballot as in years past. There will be a computer at the store kiosk for electronic voting and paper ballots are available there on request. The Old Board/New Board Social is tentatively set for December 3<sup>rd</sup> at a TBD location. New Board Orientation will be conducted in January 2020 with tentative dates of January 6, January 9 and January 11<sup>th</sup>.

Owner Engagement – Harvest Celebration assignments are to come and commitments need to be made in early October. Liz Malloy will forward a list of potential owner volunteers to MC Gaylord. MC has submitted an article about the event to *Organic Press*. It was restated that board election voting will be offered in the Community Room during the event.

**Closings** – Gratitude was extended to all those in attendance.

The meeting adjourned at 8:01pm.

Respectfully submitted by E. Malloy, 09.29.19. Edited by S. O'Brien, 10.02.19. Board approved 10.22.19.