

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

February 21, 2022, 6:03pm

Board Present: Tamara Bernazky-Alm, M.C. Gaylord, Caitlyn Gendusa, Andrea Larsen, Angela Prodrick, Trey Singleton, Rachel Stein-Barlett, Launa Tierney, Marshall Williams **Staff Absent: Damian Tody**

Staff Present: Chris Beeson, HCC Meat Department Manager **Others Present:** Liz Malloy, Board AA

Introductions/Announcements – The board meeting was conducted via Zoom. Chris Beeson, HCC Meat Department Manager, will sit in for Damian who is at a training workshop.

Approval of Agenda – The Board was **in consensus** to approve the Meeting Agenda with the addition of an Executive Session to discuss a personnel matter.

Consent Agenda – The Board was **in consensus** to approve the November 2021 Board Meeting Minutes with edits for times of the Executive Session and for meeting adjournment.

GM Report

- Chris Beeson said labor shortages continue to cause staffing challenges. Deli staff and a new chef have been recently hired.
- HCC is working with supply issues and pricing changes.

Policy Governance

- BP1: Global Governance Commitment: **In compliance**. No revisions needed.
- BP2: Governing Style: **In compliance** but more educational training is needed. No revisions.
- BP3: Board Outcomes: **In compliance**. No revisions needed.
- BP4: Annual Planning: **In compliance**. No revisions needed.
- BP5: Officers' Roles: **In compliance**. No revisions needed.
- BP6: Board Directors' Code of Conduct: **In compliance**.
- BP7: Board Committee Principles: **In compliance**. No revisions needed.
- BP8: Board - Owner Engagement: **In compliance** but improvement needed. No revisions.
- BP9: Governance Investment: **In compliance**. No revisions needed.
- GL5: Financial Condition & Activities - **In compliance** on 10 of 12. The Board accepts Damian's plan for compliance. No revisions needed.

Governance

- 2022 Code of Conduct – Board Directors will sign the Code of Conduct during the March 2022 board meeting.
- Approval of Job Descriptions – the Board was in consensus to accept the revised Board Job Descriptions with the removal of a copy block of dates at the end.
- 2022 HCC Board Calendar – a link to the calendar will be sent to directors.
- 2022 Board Retreat – President Angela Prodrick will check with Columinate advisor Michael Healy on his availability for the tentative date of April 30, 2022.
- 2022 Board Officers – The Board was in consensus to approve the following:
 - 2022 Officers: Angela Prodrick, President; Launa Tierney, Vice President; Caitlyn Gendusa, Treasurer, and Andrea Larsen, Secretary.
- 2022 Annual Meeting – discussion is deferred until Damian is present.

Review of Decisions

- **In consensus** to accept the revised Board Job Descriptions.
- **In consensus** to approve the 2022 board officers.
- Deferred signing of Code of Conduct to the March 2022 meeting.
- Deferred discussion of the Annual Meeting until Damian is present.
- Andrea Larsen will review the board policies to see if templates from Columinate would be useful.

Executive Session – 6:50pm – 6:55pm to discuss a personnel matter.

Regular meeting resumed at 6:55pm. The meeting adjourned at 6:55pm.

Respectfully submitted by E. Malloy, 03.15.22. Board approved with edits, 03.21.22.