

# Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

April 24, 2023, 5:48pm

**Board Present:** Tamara Bernazky-Alm, M.C. Gaylord, Caitlyn Gendusa, Andrea Larsen, Nicole Mahshie, Angela Prodrick, Rachel Stein, Marshall Williams **Board Absent:** Launa Tierney

**Staff Present:** GM Damian Tody **Others Present:** Diane Rhodes, Janet Miles, HCC Owners; Katie Breckheimer, HCC Owner and Mountain True Recycling Taskforce; Liz Malloy, Board AA

## Welcome/Introductions

**Owner/Comments** – Janet Miles and Diane Rhodes introduced themselves as current owners and prior Board Directors. Janet requested that store restrooms be upgraded with fresh paint and hooks/shelf to hold jackets and purses. She also asked that leaking toilets be fixed. She was concerned about a general lack of cleanliness. Diane thanked HCC Outreach Coordinator Gretchen Schott Cummins for coordinating with the Arts Council of Henderson County to produce the successful Earth Day Pop-up Class for youth, held in the HCC Community Center April 22<sup>nd</sup>.

**Mountain True Recycling Committee Update** – representing the Mountain True Recycling Taskforce, Katie Breckheimer, also an HCC owner, provided an update on the shopper awareness campaign to reduce single use plastics in the store. Working with Gretchen, HCC Outreach Coordinator, the Taskforce set up a recycling display in the store with a question/answer box, submitted a new article on recycling myths for the Organic Press (OP), inquired about republishing earlier OP articles, and created two videos to post on social media. Mountain True will continue collaboration with the Co-op to reduce plastics use. Several board directors shared concerns about the bathrooms. Damian invites the taskforce to discuss recycling concerns or other operations matters with him anytime.

**Approval of Agenda** – The Board was **in consensus** to approve the Meeting Agenda with one edit changing reason for Executive Session to “Employee Complaint Procedures”.

**Consent Agenda** – The Board was **in consensus** to approve the March 2023 Board Meeting Minutes as edited.

## GM Report

- Operations & Financial Report –Damian reviewed the reports. Ownership numbers are strong.
- Lakeside Café at Blue Ridge Community College Update: operations continue with two HCC employees onsite. Working on building catering business.
- Sunflower Kitchen at Oklahawa Brewery Update: Anticipated soft opening expected next week.

## Policy Governance

- BGM1: Global Governance – GM Linkage: **In compliance.** No revisions needed.
- BGM2: Unity of Control: **In compliance.** No revisions needed.
- BGM3: Accountability of the GM: **In compliance.** No revisions needed.
- BGM4: Delegation to the GM: **In compliance.** No revisions needed.

President Angela Prodrick noted that **BGM5: Monitoring GM Performance,** last monitored in October, was in compliance, no revisions.

## Governance

- 2023 HCC Board Annual Retreat – The retreat will be held Saturday, August 5, 2023, in the Community Room, with dinner on Friday night. Vice President Marshall Williams will secure reservations at a local restaurant.
- 2023 Board Focuses/Board Multi-Year Plan – the Board was **in consensus** to accept the plan, which will be posted to the HCC website.
- Spring Owner Engagement Taskforce – The Wellness Fair/40<sup>th</sup> HCC Anniversary will be held in the Community Room, Saturday, June 10, 10am – 1pm. Vendor deadline is May 12<sup>th</sup>.
- Board Server/Group Messaging Update – Marshall reported progress on the board server. Use of the server for board communications will continue to be discussed. A *Document Management Policies and Procedures* Study Group was formed. Marshall, Secretary Andrea Larsen and AA Liz Malloy will serve. Liz offered to take the lead in researching document policies/procedures for the group and assisting in organization.

## HCC April 2023 Board Meeting Minutes

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### Review of Decisions/Actions

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**Executive Session – 7:24 – 7:45pm** to discuss Employee Complaint Procedures

Regular meeting resumed at 7:45pm.

**The meeting adjourned at 7:45pm.**

*Respectfully submitted by E. Malloy, 05.12.23. Board approved with edits, 05.22.23*