

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

June 26, 2018, 6:00pm

Board Present: Steve Breckheimer, Andrea Larsen, Laura Miklowitz, Susan O'Brien, Laura Smith Williams, Michelle Tennant, Kevin Todd, and Carolyn Widener **Board Absent:** Stefanie Kompathoum
Staff Present: Damian Tody, GM **Others Present:** Yonah Ray and Melanie Thum McAleer, Owners; Liz Malloy, AA.

Moment of Silence

Announcements

- Laura Miklowitz spoke about new board collaborations, following the appointment of Susan O'Brien to complete the term vacated by Dorothee Kellinghusen.
- Happy Birthday wishes were extended to Andrea Larsen.

Approval of Agenda – the Board was **in consensus** to approve the agenda.

Owner Comments – Yonah Ray was pleased to attend a board meeting.

Study and Engagement

- CCMA Review - Michelle Tennant, Laura Miklowitz. Links to conference PowerPoint presentations were emailed this week; the next CCMA will be held in Durham; highlights from board compensation, communicating with data and ENDS presentations were shared. The Checklist prepared by Michelle will be used to guide conference followup.
- Give Where You Live/ENDs - Carolyn Widener. The Board was asked to study our ENDS for messaging and talking points to share during 35th Year Celebrations. Steve Breckheimer suggested publishing an annual written report in 2019, covering operations, board and ENDS outcomes.

Consent Agenda

By consensus, the Board accepted the May 2018 board meeting minutes and the financial reports.

GM Report - Damian Tody

- Damian has been consulted by the mayor of Travelers Rest, SC, about how to start a co-op.
- HCC will participate in the NCG Higher Ground Initiative's Deli Summit.
- A decision on conducting a financial audit vs a financial review must be made in August.
- The Solar Project contract has been awarded; a decision about the final layout is imminent.
- The Employee Handbook is in rewrite and will be reviewed by an attorney.
- An HR Audit will be addressed at a later date.
- The owner rebate letter sent to capital campaign investors will include financial details about the Solar Project.
- The Board was **in consensus** to accept Laura SW's proposal to move financial reports from the Consent Agenda to the GM Report on future board meeting agendas.

Policy Governance Review

- GL12 Owner Rights & Responsibilities: **In compliance on 2 of 2**. No revision needed.
- BP3 Board Outcomes: **In compliance**. No revision needed. A review of the Board Recruitment Plan was referred to the Board Development Committee. The committee will also review all processes and data collection methods used at board functions.
- BP9 Government Investment: **In compliance**. No revision needed.

HCC Board Meeting Minutes

June 2018

Page 2

Governance

- Owner Engagement Committee – Final planning is underway for the 35th Anniversary Celebration. The video should be completed by September. Board directors interested in attending Fiesta Hendersonville on September 23rd should notify Steve. No meeting planned in July.
- Board Development Committee – Michelle will replace Laura SW as committee chair. A “Meet the Board” activity will be held in the store all Mondays in July. Board Recruitment materials are in distribution. No meeting planned in July
- Board Operations Committee – The board was **in consensus** to accept revisions to GL3: Staff Relations.
- Board Meetings -- Damian will be out of town the end of September and October. Arrion Kitchen, Wellness Department Manager, will attend the September 26th board meeting in Damian’s absence. The Board was **in consensus** to change the October 2018 board meeting to October 30th.
- The next call with consultant Michael Healy is August 23rd at 8pm

Meeting Evaluation -- All aspects of the meeting were rated satisfactory.

Gratitudes were expressed to owners in attendance and to new board director Susan O’Brien.

The meeting adjourned at 8:20pm.

Respectfully submitted by L. Malloy, 07.08.18. Edits by L. Miklowitz, 07.08.18; L. Smith Williams and S. O’Brien, 08.28.18. Board approved with edits 08.28.18.