

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

August 22, 2022, 5:47pm

Board Present: Tamara Bernazky-Alm, M.C. Gaylord, Caitlyn Gendusa, Andrea Larsen, Angela Prodrick, Rachel Stein, Marshall Williams **Board Absent:** Launa Tierney

Staff Present: GM Damian Tody **Others Present:** Liz Malloy, Board AA

Approval of Agenda – The Board was **in consensus** to approve the Meeting Agenda with the addition, under Governance, of an online board document platform discussion led by Marshall Williams. Caitlyn Gendusa was added as a presenter during the Chili Cookoff agenda item.

Consent Agenda – The Board was **in consensus** to approve the June 2022 Board Meeting Minutes with edits.

GM Report

- GM Damian Tody reviewed the financials and Operations Report.
- Labor market remains tight and staffing issues continue. Focusing on hiring service positions for the Sunflower Kitchen (Oklahoma Brewery). Damian back in planning discussions with BRCC to address near term scope of project in light of ongoing staffing issues.

Governance

- Chili Cook-off – A new date of Saturday, October 15, 2022, with October 22nd as the alternative date. Ad Hoc committee members reported on planning. Caitlyn Gendusa will coordinate with Damian and Gretchen Schott Cummins on setup logistics and event promotion. A draft flyer (prepared by Gretchen) will be emailed to the Board for review and signoff. Marshall Williams has arranged for the Josh and Steve Band to provide music.
- 2022 HCC Board Recruitment – Three confirmed applicants, and one unconfirmed, for three open board slots. M.C. Gaylord and Andrea Larson reported on vetting interviews with the candidates. Angela Prodrick will email the board applications to directors. The Board was **in consensus** to hold board elections from September 26, 2022 to October 24, 2022.
- 2022 Board Retreat– The Board was **in consensus** to hold the Annual Board Retreat, via Zoom, on Saturday, November 12, 2022. Angela will coordinate with Columinate Consultant Michael Healy on the time/agenda and will email board directors with details.
- 2022 Annual Business Meeting –Thursday, September 8, 2022, at 6pm. Light snacks, tea and coffee to be served. Damian and staff are working on the report. Angela will emcee the presentation.
- Online Board Document Platform – Marshall is working with Damian on creating a Google Drive account for the Board. This will enable document sharing/editing and other online features.
- Other items --
 - 2023 Board Budget - Caitlyn, as Board Treasurer, will work with Damian on producing a budget for directors to review and approve at the September board meeting.
 - The Board was **in consensus** to continue the Holiday Basket Raffle in November/December 2022.
 - Recent new Board Member Orientation –tentative date of November 4, 2022, at 11am, with Michael Healy participating. Angela will email information.
 - Credit Card Monitoring – Caitlyn will spot check Damian's credit card expenditures.

Policy Governance Monitoring

- GL5: Financial Condition: **In compliance on** 10 of 12. The Board accepts GM's plan for compliance. Possible policy revisions needed, sent to Board Operations for review.
- Other items –
 - Policy Revisions: Board Operations is reviewing multiple policies using the Columinate templates and will report back to the Board with policy revision recommendations.

Review of Decisions

- The Board was **in consensus** to hold the board elections from September 26, 2022 – October 24, 2022.
- The Board was **in consensus** to hold an Annual Board Retreat, via Zoom, on November 2, 2022.
- The Board was **in consensus** to continue the Holiday Basket Raffle in November/December 20
- The Board was **in consensus** that GL5: Financial Conditions is in compliance on 10 of 12 subsections and accepts Damian's plan for compliance.

The meeting adjourned at 7pm.

Respectfully submitted by E. Malloy, 08.28.22. Board approved 09.26.22, with edits.