

# Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

October 22, 2019, 6:03pm

**Board Present:** M.C. Gaylord, Andrea Larsen, Susan O'Brien, Melany Thum-McAleer, Laura Smith Williams, Carolyn Widener

**Board Absent:** Laura Miklowitz, Michelle Miller, Michelle Tennant

**Staff Present:** Damian Tody

**Others Present:** Liz Malloy, AA; Martha Saks, HCC owner.

## Announcements

- Welcome extended to owners attending.
- October is "Co-op Month".

**Approval of Agenda** – The Board was **in consensus** to approve the Meeting Agenda.

**Consent Agenda** – The Board was **in consensus** to approve the September Board Meeting Minutes.

**Owner Comments** – Martha Saks expressed her concern with ingredients present in some of the prepared foods and buffet items that may present problems for people with certain food intolerances

**GM Report** – Damian reviewed the Operations Report, Monthly Financials and 2020-2021 HCC Business Plan. It was noted that the 2020 Board Calendar should align with Damian's Operations Calendar.

**Policy Governance** – Susan O'Brien

- GL2: Customer Care: **In compliance on 5 of 5**. No revisions needed.
- BP6: Code of Conduct: the Board was **in consensus** to defer monitoring this policy to November.
- BP8: Board Owner Engagement: **In compliance**. No revisions needed.
- BGM5: Monitoring GM Performance: **In compliance**. No revisions needed.
- Susan challenged the 2020 Board to prioritize time devoted to Policy Governance, especially the monitoring process as it is integral to the GM's accountability for Operations and is key to GM performance evaluation, so carries a great responsibility.

## Governance

- Committee Reports-

Board Operations – Laura Smith Williams shared final 2020 Board Budget modifications and reviewed the GM Evaluation timeline.

Board Development – Melany Thum-McAleer reminded the Board of several dates: November 14<sup>th</sup>, end of board elections; December 3<sup>rd</sup>, Board Social, 5:30-7pm at Never Blue.

Owner Engagement – M.C. Gaylord reviewed final Harvest Celebration plans. Susan O'Brien will send an assignments to the Board via email.

**Closings** – Gratitude was extended to all those in attendance.

The meeting adjourned at 8:10pm.

*Respectfully submitted by E. Malloy, 10.30.19. Board approved 11.19.19.*