

# Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

October 23, 2023, 5:55pm

**Board Present:** Tamara Bernazky-Alm, M.C. Gaylord, Caitlyn Gendusa, Andrea Larsen, Nicole Mahshie, Rachel Stein, Marshall Williams **Board Absent:** Angela Prodrick **Staff Present:** GM Damian Tody  
**Others Present:** Liz Malloy, Board AA, owners Martin Anderson and EB McDonald

**Welcome/Introductions** – Marshall Williams presided at the meeting. Board candidates Martin Anderson and EB McDonald were welcomed.

**Owner/Comments** – None

**Approval of Agenda** – The Board was **in consensus** to approve the Meeting Agenda.

**Consent Agenda** – The Board was **in consensus** to approve the September 2023 Board Meeting Minutes.

## GM Report

- Operations & Financial Report – GM Damian Tody reviewed the reports. Working on end-of-year closing of books and finalizing the 2023-24 HCC Budget, to be reviewed at future board meeting. Early figures show sales were up 13% for the month of October. (Sales growth was budgeted at 6.3%)
- Community Room Teaching Kitchen renovation final inspections are completed. Awaiting Fire Marshall inspection.
- Lakeside Café at Blue Ridge Community College Update: Installation of the walk-in cooler almost done, then inspections follow.
- Sunflower Kitchen at Oklahoma Brewery Update: Sales up during downtown events. Logistics being tweaked. Change in staffing is requiring split shifts by Lakeside Café staff until new hires are made.
- Self Help Credit Union will install an ATM kiosk at the co-op near the dining area.
- Damian will ask Gretchen about co-op's role during the upcoming Habitat fundraiser.
- Store HVAC is back up and running after a repair.

## Governance

- Board Elections – The Board was **in consensus to** put forth a slate of candidates, shown below, for the 2023 HCC Board Election Ballot. There are three open, three-year terms (2023-2026) and one open, two-year term (2023-2025) with the top three vote getters filling the three-year terms and the remaining candidate the two-year term. It was decided since the last board meeting that the vacant board slot would be an elected position, not an appointed one. The election will tentatively be held from October 24 – November 21, 2023.

### 2023 HCC Board Election Ballot:

- Current board directors Andrea Larson, Marshall Williams
  - Co-op owners Martin Anderson and EB McDonald
- Fall Owner Engagement Taskforce - MC is coordinating with Gretchen on Raffle Baskets. Drawings will start in November and run for eight weeks.
  - Board Server/Group Messaging Update – ongoing research by Marshall and AA Liz Malloy.

## Review of Decisions/Actions

- Board Vacancy/Elections - The Board was **in consensus to** put forth a slate of candidates for the 2023 HCC Board Election Ballot: Andrea Larson, Marshall Williams, Martin Anderson, EB McDonald. It was decided since the last meeting that the vacant board slot would be an elected position, not an appointed one. Election dates of October 24- November 21, 2023 are tentative.
- 2023-2024 HCC Budget – Damian to bring to the Board for review at a future board meeting.
- Fall Owner Engagement Taskforce - The Raffle Basket drawings will start in November and run for eight weeks.

**Executive Session – 6:24 – 6:28pm** to discuss the GM Review.

Regular meeting resumed at **6:28pm**

**The meeting adjourned at 6:28pm**

*Respectfully submitted by E. Malloy, 10.23.23. Board approved with edit, November 27, 2023.*